**CLEANING Service Proposal Structure (Annex #2)**

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| --- | --- |
| **Proposal #:** | **Date:** |
| **Bidder Name:** | **Client Name:** |
| [Address of office] | [Address of office] |
| [City, ] | [City,] |
| **Phone:** | **Phone:** |
| **Email:** | **Email:** |
| **Prepared By:** | **Contact Name:** |

Dear Mr./Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

We hereby submit quotations for the following Cleaning Services of Tbilisi Mall building located at the aforementioned address.

The Services we will provide are as follows:

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| --- | --- | --- |
| **No** | **Service Description #1** | **Monthly amount Payable, GEL (VAT excluded)** |
| 1 | Cleaning Service Fee (Mall – Above Parking Surface including all entrances from the parking with glass surfaces and floor) |  |
| 2 | Front Yard and Back Yard (outside perimeter) |  |
| 3 | Hygiene, chemicals and other consumable materials |  |
| **TOTAL Service Fee** | |  |

|  |  |  |
| --- | --- | --- |
| **No** | **Service Description #2** | **Monthly amount Payable, GEL (VAT excluded)** |
| 1 | Cleaning Service Fee Parking -1 Level |  |
| 2 | Chemicals and consumable materials for Parking -1 Level |  |
| 3 | Cleaning Service Fee Parking -2 Level |  |
| 4 | Chemicals and consumable materials for Parking -2 Level |  |
| 5 | Cleaning Service Fee Parking -3 Level |  |
| 6 | Chemicals and consumable materials for Parking -3 Level |  |
| **TOTAL Service Fee** | |  |

|  |  |
| --- | --- |
| **Additional Service Description #3** | **Price GEL (VAT excluded)** |
| Façade cleaning |  |
| \*Front Façade (including Tiles, glass surface from Ground till the Roof, including metal cladding) |  |
| \*Back Façade (including Tiles, glass surface from Ground till the Roof) |  |
| Roof (Glass Surface on Domes, Glass Surface on Skylight Corridors) |  |
| **TOTAL Service Fee** |  |

|  |  |  |
| --- | --- | --- |
| **No** | **Additional Service Description #4** | **Price GEL (VAT excluded)** |
| 1 | After Construction Cleaning Fee |  |
| 2 | Building Façade Cleaning Fee |  |
| 3 | Per man-hour rate in case of additional cleaning service |  |
| 4 | Per man-hour rate in post repair cleaning service |  |

**Proposal is valid within 30 calendar days and hereby we confirm the terms set according to RFP is acceptable for us.**

Quoted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Signature & Name]